



Volunteer APPLICATION FORM

IF YOU WOULD LIKE AN APPLICATION FORM IN AN ALTERNATE FORMAT,

PLEASE CONTACT US ON 0300 3023670
OR [VACANCIES@UMBRELLACYMRU.CO.UK](mailto:vacancies@umbrellacymru.co.uk)

For which role are you applying?

- General Volunteer / Helper
- Specific Volunteer Role (specify below)
- Trustee (specify below)
- Other (specify below)

Title (prefix):

Pronoun group:

Full Name:

E-mail address:

Mobile Number:

Landline / Other Number:

Address:

Please tell us how to contact you*

Please use this section if you have any specific contact requests. For example, you might need us to contact you via Skype to communicate in BSL, or there might be specific times that you would prefer us to contact you. Please provide us with as much information as possible, and a brief explanation if appropriate.

Availability

When are you available? (for Volunteer applications only) Please select all possible availability.

This will not mean that you will be required for ALL of the times you selected, but will give us an understanding of when you might be able to help us.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
AM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How far are you prepared to travel if required? *

Please let us know how far you would be able or prepared to travel.

Travel might include attending office locations, or traveling for events or other activities.

For those applying for caseworker roles, travel will be a necessity.

- No Travel – Home based only
- Within 10 miles ONLY
- Within 15 miles ONLY
- Within 25 miles ONLY
- Within 50 miles ONLY
- Within 100 miles ONLY
- Anywhere
- Other

Which Areas would you be able to volunteer in?

Please select all the areas you would consider volunteering in.

<input type="checkbox"/> Blaenau Gwent	<input type="checkbox"/> Merthyr Tydfil
<input type="checkbox"/> Bridgend	<input type="checkbox"/> Monmouthshire
<input type="checkbox"/> Caerphilly	<input type="checkbox"/> Neath Port Talbot
<input type="checkbox"/> Cardiff	<input type="checkbox"/> Newport
<input type="checkbox"/> Carmarthenshire	<input type="checkbox"/> Pembrokeshire
<input type="checkbox"/> Ceredigion	<input type="checkbox"/> Powys
<input type="checkbox"/> Conwy	<input type="checkbox"/> Rhondda Cynon Taf
<input type="checkbox"/> Denbighshire	<input type="checkbox"/> Swansea
<input type="checkbox"/> Flintshire	<input type="checkbox"/> Torfaen
<input type="checkbox"/> Gwynedd	<input type="checkbox"/> Vale of Glamorgan
<input type="checkbox"/> Isle of Anglesey	<input type="checkbox"/> Wrexham

Do you currently hold a valid UK driving licence? *

A UK driving licence is not essential for the role.

- YES
- NO
- I'm learning

Do you have access to a vehicle to enable you to travel? *

Access to a vehicle is not essential for the role.

- YES
- NO
- Sometimes

Language

Can you communicate in any language other than English? *

Please elect YES if you can communicate in any other language apart from English (for example, Welsh, BSL or other languages). NOTE: You do not have to be fluent to select YES. You will have the opportunity to tell us further information below.

YES

NO

Further communication skills information

If you would like to tell us anything further about your communication skills, please do so here (for example, you might be Level 2 qualified in BSL).

Reason for submitting this application

Please explain in your own words why you would like to apply for this role.

Voluntary or Work Experience

Please list any voluntary or work roles you have undertaken that you feel might strengthen your application to this role. We do not require a full employment history, so please only include roles you feel are relevant to the role for which you are applying.

Organisation	Role / Job Title	Relevant Skills

Education

Please list any professional or academic qualifications you have achieved.

Please list any relevant training / courses you have undertaken.

Skills, Knowledge and Experience

Role Criteria

Please refer to the role profile before completing the information below.

You may wish to provide examples of your experience of completing the tasks associated with the role as well as providing evidence of how you will meet the role specific and person essential and desirable criteria.

If you need a copy of the role criteria, please visit

www.umbrellacymru.co.uk/vacancies

Role Specific Criteria

Evidence of how you meet the ROLE SPECIFIC CRITERIA*

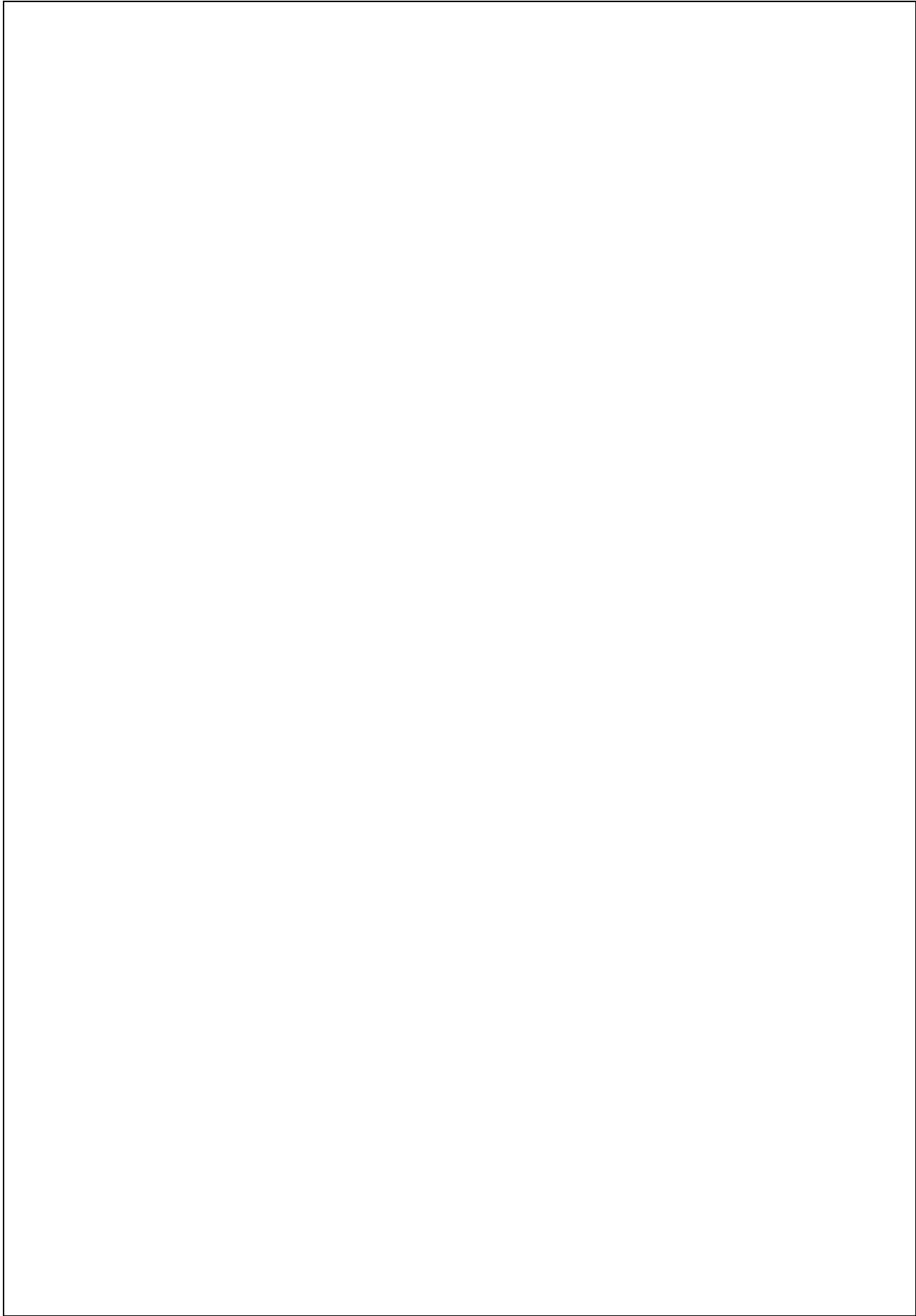
Please provide us with examples of how you meet the requirements of the role. You can use this section to explain how your skills, knowledge and experience will help you fulfil the role.

You might also wish to use personal or professional examples. There is no limit to the word count in this section.

Please provide us with as much or as little information as you feel is appropriate.

You may want to use STAR when completing this section. STAR stands for Situation, Task, Action, Result and is a widely recognised tool for demonstrating your experience and competency.

If you require any assistance completing this section, please contact us.



Evidence of how you meet the PERSONAL CRITERIA*

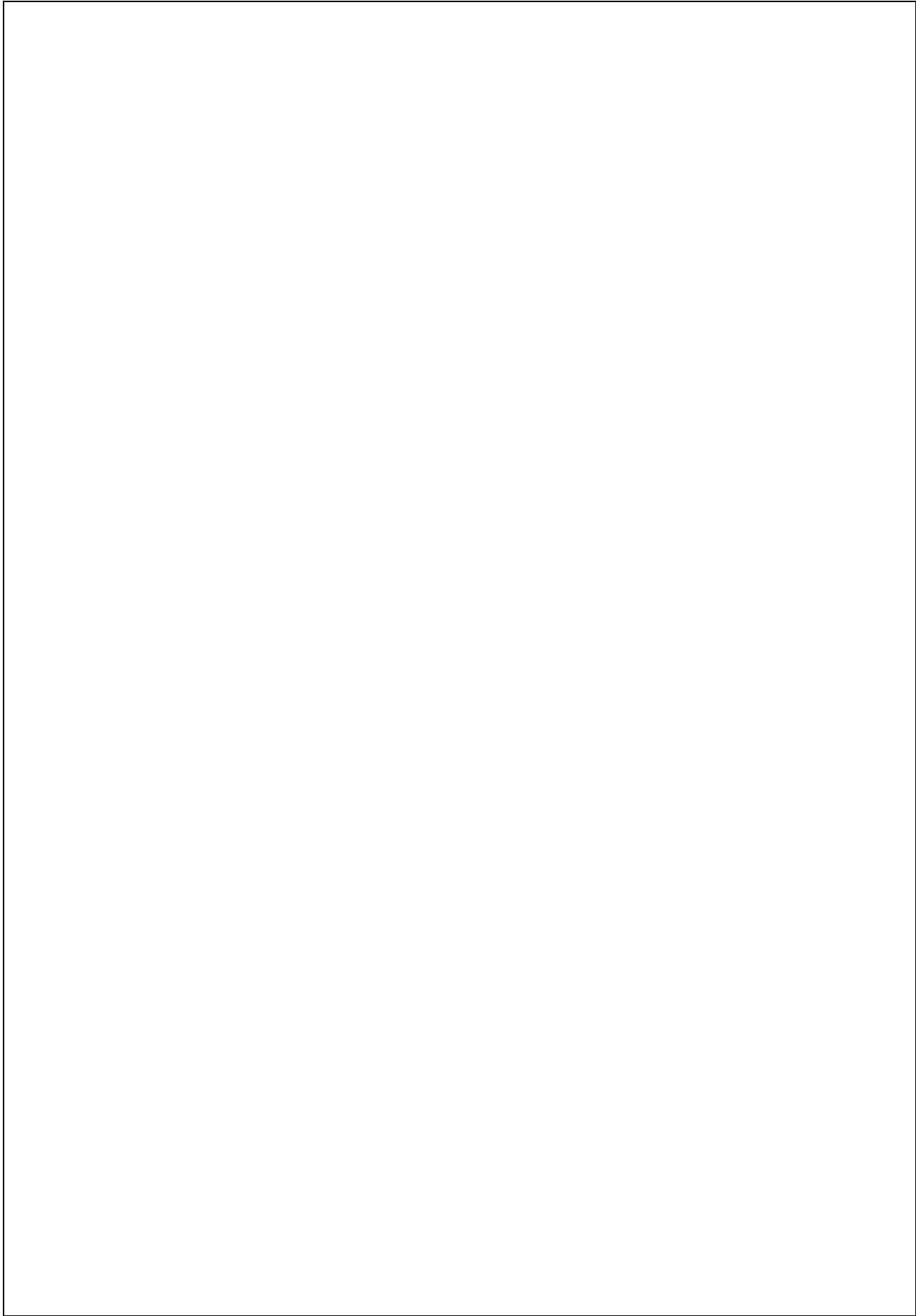
Please provide us with examples of how you meet the personal requirements of the role.

You can use this section to explain how your skills, knowledge and experience will help you fulfil the role. You might also wish to use personal or professional examples. There is no limit to the word count in this section.

Please provide us with as much or as little information as you feel is appropriate.

You may want to use STAR when completing this section. STAR stands for Situation, Task, Action, Result and is a widely recognised tool for demonstrating your experience and competency.

If you require any assistance completing this section, please contact us.



Additional Information

If you would like to include additional information in your application, such as your CV, please include this with this document.

If you have other documents that you feel would be valuable to your application, then please include these also.

Information*

By ticking the box below, you acknowledge that you are providing us with personal information for the purposes of the application process for the role you have identified within this form.

I Accept / Confirm

Reserve List*

Should your application be unsuccessful on this occasion but you meet the requirements, we may wish to retain the information provided within this application form in its entirety for up to 12 months.

By ticking the box below, you confirm that you give full permission for Umbrella Gwent to retain your information for up to 12 months, for the purposes of future vacancy opportunities in respect of the role for which you are applying.

I Accept / Confirm

Eligibility*

By ticking the box below, you confirm that you not aware of ANY limitations that would prevent you from applying for this role. You confirm that you understand that Umbrella Cymru is a CIO registered with the Charity Commission and as such, you agree to operate within the rules and regulations governing charities.

I Accept / Confirm

Security Checks*

By ticking the box below, you confirm that you understand and accept that Umbrella Cymru may need to conduct security checks from time to time, such as DBS checks to ensure the safeguarding of children and vulnerable adults. If you are applying for a role that requires access to our offices, further Police checks and vetting must be carried out.

I Accept / Confirm

I have a current DBS certificate

Please tick below if you have been DBS checked in the last 2 years and have a certificate number. We will ask you for a copy of your DBS certificate at a later date.

I have a certificate number

NAME:

DATE:

When completed, this form should be returned with the application form, to vacancies@umbrellacymru.co.uk or:

Umbrella Cymru
C/O Connect Gwent
Blackwood Police Station
Blackwood
NP12 2XA

If you need to speak to us about the role or any issues with completing this form, please call us on 0300 3023670.